

Job Description –

Designation	Project Manager-GIS
No. of Positions	1
Location	Ahmedabad
Qualification	BE/B. Tech/M. Tech Computers/ Geoinformatics with PMP/Prince2 Certification
Experience range	<ul style="list-style-type: none"> • A total of 9 -12 years of experience with GIS technologies and GIS Project Execution. • Should have worked in lead positions in Govt. System GIS Projects. • Knowledge of handling GIS production teams & filed survey teams. • Sub-contractors and vendor management.

Description –

1. Project Management:

- Establish Scope, Monitor, Review & Measure Project deliverables.
- Define scope for Vendors in respect to Project requirements, Analyze gaps and plan mitigations.
- Plan Project communication and establish it effectively.
- Documentation of progress reports and timely submission to senior management and client.
- Project schedule and execution process as per defined schedule. Quality assurance at every stage of project execution.
- Owns the development lifecycle and is responsible for managing all the risks throughout the project.
- Provides technical direction for the development, design, and systems integration for client engagement from definition phase through implementation.
- Customization as per requirement, Customization of products and services based on client requirements.
- Continuous technical support to clients for optimum utilization of products/services and resolving/Escalating their queries within the time limit.
- Ensure Sign off from customers as per project plan.
- Peruse and collect payments as per Project milestones.
- Engage with vendors for their deliverables and establish strong contract terms mitigating risks.
- Acts as SPOC between Client, Vendors, and Management.

2. Team management

- Resources allocation.
- Define goals and objectives of the GIS functions.

- Develop high-potential /skilled team in GIS division for new projects.
- Analyze performance and make recommendations for improvement.

Skills required:**Critical skills required:**

- Should be able to take all stakeholders together and make inroads to influence them positively.
- Should have effective communication skill (Verbal & written (English, Hindi, and Gujarati)
- Should be able to demonstrate strong internal communication skills including ability to work with all levels in organization
- Proven ability to work creatively and analytically in a problem-solving environment
- Continually seeks opportunities to increase customer satisfaction and deepen client relationships.

Desirable:

Handled SI projects with multiple vendor engagements